

# Thornton Tomasetti Foundation

## Guidelines for Grant Requests

The Thornton Tomasetti Foundation accepts proposals from individuals who represent organizations wishing to fund activities that support the [mission of the foundation](#). Students seeking to apply for a [fellowship](#) or support for education costs should work through the department head and/or dean of their college or university to apply for a [Thornton Tomasetti Foundation scholarship](#). The Foundation does not accept requests from individual students.

For organizations seeking project funding support, please email your request on your organization's letterhead, to [info@ThorntonTomasettiFoundation.org](mailto:info@ThorntonTomasettiFoundation.org). The letter should follow this outline:

- 1) The function and mission of your organization, including information about the board of directors. (150 words)
- 2) Description of Project, including, but not limited to:
  - a) Purpose and benefits
  - b) Location
  - c) Budget
  - d) Schedule
  - e) Leaders
  - f) Other contributors (committed and potential)
- 3) How will funding from the TTF be used? Indicate what percentage of funding from the TTF will contribute to administrative costs. (100 words)
- 4) How will lessons learned from this project be generalized for application to other projects or programs? (100 words)
- 5) If possible, please provide a summary of a past projects, including project description, budget, and dates started and completed. (1 page max)

The Foundation has a rolling grant schedule and considers grant applications as they are received. We will confirm receipt of your application and at that time give you an approximate time for a decision

Successful applicants are asked to submit a progress report (500 words) with photographs during the middle of the program and a final report (1000 words) at the end of the program with photographs and a few figures, if applicable.